



JURIFAX PRODUCTS

CONTRACT FORMS

LEGAL AUDIT

- [1102](#) Due Diligence Checklist (Corporate Audit)
- [1162](#) Due Diligence Agreement (Between Buyer and Seller of a Corporation)

BANKING

- [1210](#) Loan Agreement

COMMERCIAL

- [1410](#) Offer to Purchase (Part Of The Assets)
- [1412](#) Offer to Purchase (A Business)
- [1414](#) Sale Agreement (Part Of The Assets)
- [1416](#) Sale Agreement (Business)
- [1420](#) Sale Agreement (Used Motor Vehicle)
- [1430](#) Partnership Agreement (2 Partners)
- [1432](#) Partnership Agreement (3 Partners and Over)
- [1436](#) Joint Venture Agreement
- [1450](#) Instalment Sale Agreement (Conditional Sale)
- [1454](#) Consignment Agreement
- [1470](#) Contract of Enterprise (Except Building Construction)
- [1472](#) Subcontract of Enterprise (Except Building Construction)
- [1476](#) Contract for Services
- [1478](#) Consulting Services Agreement
- [1486](#) License/Manufacturing Agreement (With An Inventor)
- [1490](#) Distribution Agreement (Exclusive Or Non-Exclusive)
- [1492](#) Manufacturers' Agent Agreement (Exclusive Or Non-Exclusive)

CONFIDENTIALITY

- [1500](#) Confidentiality Agreement (Standard Form – One-Way Commitment)
- [1501](#) Confidentiality Agreement (Standard Form – Mutual Commitment)
- [1504](#) Confidentiality Agreement (Potential Lender)
- [1506](#) Confidentiality Agreement (Potential Investor)
- [1510](#) Confidentiality Agreement (Potential Partner)
- [1512](#) Confidentiality Agreement (Potential Shareholder)
- [1514](#) Confidentiality Agreement (Potential Purchaser of a Business)
- [1516](#) Confidentiality Agreement (Between Two Businesses – Mutual Commitment)

NON-COMPETITION

- [1520](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Employee)
- [1522](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Contributor)
- [1523](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Freelancer)
- [1524](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Supplier)
- [1525](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Subcontractor)
- [1526](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Contractor)
- [1527](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Manufacturer)
- [1528](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Consultant)
- [1529](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Client)

- [1532](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Selling Partner)
- [1533](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Selling Shareholder)
- [1536](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Partner)
- [1537](#) Confidentiality, Non-Competition, Non-Solicitation Agreement (Shareholder)

FRANCHISE

- [1570](#) Checklist Prior Drafting
- [1572](#) Franchise Agreement
- [1576](#) Sub-Lease Agreement
- [1578](#) Personal Suretyship Agreement
- [1580](#) Not to Compete, Confidentiality and Restriction Commitments

CORPORATE

- [1810](#) Offer to Purchase (Shares)
- [1820](#) Sale of Shares Agreement
- [1838](#) Shareholders' Agreement -2 shareholders- (Quebec Corporation)
- [1840](#) Shareholders' Agreement -3 shareholders and over - (Quebec Corporation)
- [1844](#) Shareholders' Agreement -2 shareholders - (Canada Corporation)
- [1846](#) Shareholders' Agreement -3 shareholders and over- (Canada Corporation)

BANKRUPTCY

- [2210](#) Offer to Purchase Assets (To The Trustee)
- [2250](#) Sale of Assets Agreement (With The Trustee)

REAL ESTATE

- [2408](#) Offer to Purchase (Used Residential Building)
- [2410](#) Offer to Purchase (Commercial Building)
- [2411](#) Offer to Purchase (Commercial Land)
- [2415](#) Offer to Purchase (Apartment Building)
- [2416](#) Offer to Lease (Commercial Building)
- [2417](#) Offer to Lease (Commercial Land)
- [2418](#) Offer to Lease (Office Or Retail Space)
- [2470](#) Lease Agreement (Commercial Building)
- [2471](#) Lease Agreement (Commercial Land)
- [2478](#) Lease Agreement (Office Or Retail Space)
- [2486](#) Building Management Agreement

LETTERS OF INTENT

- [2702](#) Letter of Intent (Acquisition – All Shares of a Company)
- [2703](#) Letter of Intent (Acquisition – Part of Shares of a Company)

LABOUR

- [3260](#) Contract of Employment (Employee)
- [3261](#) Contract of Employment (Homeworker or Teleworker)
- [3262](#) Contract of Employment (Employee Posted Abroad)
- [3264](#) Contract of Employment (Sales Representative)
- [3265](#) Contract of Employment (Salesman on Commission)
- [3266](#) Contract of Employment (Supervisor)
- [3267](#) Contract of Employment (Department Manager)
- [3268](#) Contract of Employment (Controller)
- [3270](#) Contract of Employment (Director General)
- [3282](#) Contract of Employment (Senior Officer)
- [3284](#) Contract of Employment (Vice-President)
- [3285](#) Contract of Employment (President)
- [3290](#) Employment Termination Agreement

- [3300](#) Contract of Employment (Systems Operator)
- [3301](#) Contract of Employment (Technician)
- [3302](#) Contract of Employment (Programmer)
- [3303](#) Contract of Employment (Analyst)
- [3304](#) Contract of Employment (Programmer-Analyst)
- [3305](#) Contract of Employment (Analyst-Programmer)
- [3306](#) Contract of Employment (Analyst, Systems Architecture)
- [3307](#) Contract of Employment (Analyst, Applications Development)
- [3308](#) Contract of Employment (Analyst, Business Process and Technology)
- [3309](#) Contract of Employment (Analyst, Operations)
- [3310](#) Contract of Employment (Analyst, Telecommunications)
- [3311](#) Contract of Employment (Analyst, Microcomputing)
- [3312](#) Contract of Employment (Analyst, Data Architecture)
- [3313](#) Contract of Employment (Database Developer)
- [3314](#) Contract of Employment (Database Administrator)
- [3315](#) Contract of Employment (Systems Developer)
- [3316](#) Contract of Employment (Systems Administrator)
- [3318](#) Contract of Employment (Datawarehousing Administrator)
- [3320](#) Contract of Employment (Sales Representative)
- [3324](#) Contract of Employment (Technical Consultant)
- [3325](#) Contract of Employment (Technical Support Representative)
- [3326](#) Contract of Employment (Support Service Technician)
- [3328](#) Contract of Employment (Network Technician)
- [3329](#) Contract of Employment (Network Specialist)
- [3330](#) Contract of Employment (Network Administrator)
- [3331](#) Contract of Employment (Network Architect)
- [3336](#) Contract of Employment (Security Specialist)
- [3337](#) Contract of Employment (IT Specialist)
- [3338](#) Contract of Employment (Computer Solutions Specialist)
- [3339](#) Contract of Employment (Multimedia Specialist)
- [3340](#) Contract of Employment (E-Commerce Specialist)
- [3346](#) Contract of Employment (Project Leader)
- [3347](#) Contract of Employment (Project Manager)
- [3348](#) Contract of Employment (Department Manager)
- [3349](#) Contract of Employment (Information Technology Director)
- [3351](#) Contract of Employment (Graphic Specialist)
- [3352](#) Contract of Employment (Web Programmer)
- [3355](#) Contract of Employment (Web Designer)
- [3356](#) Contract of Employment (Webmaster)

MISCELLANEOUS

- [3405](#) Contract Between Common-Law Spouses
- [3410](#) Contract of Mandate (General Purpose)
- [3420](#) Contract of Mandate (Special Purpose)
- [3440](#) Mandate (Anticipation Of Incapacity)
- [3450](#) Will (Made Before Witnesses)

INTERNET

- [3034](#) Web Content Licence Agreement
- [3083](#) Web Site Assignment Agreement
- [3084](#) Web Content Assignment Agreement
- [3608](#) Web Site Design Agreement
- [3609](#) Web Site Design Subcontract
- [3612](#) Web Site Hosting Agreement
- [3614](#) Web Site Maintenance Agreement

- [3616](#) Web Site Promotion Agreement
- [3618](#) Web Advertising Agreement
- [3620](#) Web Services Agreement
- [3621](#) Web Consulting Agreement
- [3622](#) Web Consulting Subcontract
- [3623](#) Web Server Hosting Agreement
- [3624](#) Web Programming Agreement
- [3625](#) Web Programming Subcontract
- [3626](#) Web Graphic Design Agreement
- [3627](#) Web Graphic Design Subcontract
- [3628](#) Electronic Commerce Agreement
- [3629](#) E-Commerce Solution Implementation Agreement
- [3631](#) Internet Distribution Agreement
- [3632](#) Internet Sale Agency Agreement
- [3644](#) Electronic Publishing Agreement
- [3648](#) Web Content Provider Agreement

COMPUTING

- [3024](#) Software License Agreement
- [3026](#) Software Content License Agreement
- [3074](#) Software Assignment Agreement
- [3076](#) Software Content Assignment Agreement
- [3702](#) Software Development Agreement
- [3703](#) Software Development Subcontract
- [3714](#) Software Distribution Agreement
- [3720](#) Computing Services Agreement
- [3721](#) Computer Consulting Agreement
- [3722](#) Computer Consulting Subcontract
- [3724](#) Computer Programming Agreement
- [3725](#) Computer Programming Subcontract
- [3748](#) Software Content Provider Agreement

MULTIMEDIA

- [3030](#) Multimedia Product Licence Agreement
- [3032](#) Multimedia Content Licence Agreement
- [3080](#) Multimedia Product Assignment Agreement
- [3082](#) Multimedia Content Assignment Agreement
- [3802](#) Multimedia Product Development Agreement
- [3803](#) Multimedia Product Development Subcontract
- [3814](#) Multimedia Product Distribution Agreement
- [3820](#) Multimedia Services Agreement
- [3821](#) Multimedia Consulting Agreement
- [3822](#) Multimedia Consulting Subcontract
- [3824](#) Multimedia Programming Agreement
- [3825](#) Multimedia Programming Subcontract
- [3826](#) Multimedia Graphic Design Agreement
- [3827](#) Multimedia Graphic Design Subcontract
- [3848](#) Multimedia Content Provider Agreement

CORPORATE POLICY FORMS

- [3240](#) Internet Use Policy
- [3242](#) E-Mail Use Policy
- [3244](#) Computer Use Policy
- [3245](#) Telephone Use Policy

- [3246](#) Fax Use Policy
- [3247](#) Photocopier Use Policy
- [3249](#) Intranet Use Policy
- [3252](#) Confidential Information Policy
- [3254](#) Intellectual Property Policy

BUSINESS FORMS

INSURANCE

- 4010 Notice of Loss to the Insurer (Or The Broker)

BANKING

- 4220 Letter (Terminating The Suretyship Of A Director)
- 4221 Prior Notice (Termination Of 3 Years Old Suretyship)
- 4222 Letter (Enclosing A Cheque In Final Payment)
- 4223 Letter (Refusing A Cheque In Final Payment)
- 4230 Promissory Note (Payable On Demand)
- 4231 Promissory Note (Payable On Term)
- 4235 Acknowledgement of Indebtedness
- 4240 Personal Suretyship
- 4245 Formal Notice (For Payment Of Sums Due)
- 4250 Discharge
- 4251 Discharge in Subrogation
- 4252 Mutual Discharge and Transaction

COMMERCIAL

- 4410 Formal Notice (For Payment Of Sums Due)
- 4411 Formal Notice (For Unpaid Cheques)
- 4414 Formal Notice (For Contractual Default)
- 4416 Formal Notice (For Latent Defects)
- 4500 Deed of Assignment of Claims (Individual Claim)
- 4502 Deed of Assignment of Claims (All Claims)
- 4504 Notice to the Debtor (Assignment Of Claims)

CONSTRUCTION

- 4620 Formal Notice (For Payment Of Sums Due)
- 4622 Formal Notice (For Damages)
- 4624 Formal Notice (For Uncompleted Work)
- 4626 Formal Notice (For Poorly Completed Work)
- 4630 Declaration of Contract (By A Supplier)
- 4632 Declaration of Contract (By A Subcontractor)
- 4640 Notice to Surety (By A Supplier)
- 4642 Notice to Surety (By A Subcontractor)
- 4650 Statutory Declaration
- 4652 Partial Discharge
- 4654 Final Discharge

CORPORATE

Annual Meetings (Quebec Corporation)

- 4800 Meeting of Board of Directors
- 4801 Notice of Meeting (Shareholders)
- 4802 Meeting of Shareholders
- 4803 Election of Officers

Annual Meetings (Canada Corporation)

- 4805 Meeting of Board of Directors

- 4806 Notice of Meeting (Shareholders)
- 4807 Meeting of Shareholders
- 4808 Election of Officers
- Minutes of Directors Meeting**
- 4810 Issue of Shares
- 4811 Transfer of Shares
- 4812 Declaration of Dividend
- 4813 Resignation and Replacement of a Director

Extract of Minutes

- 4814 Signing of Contract by the Company
- 4816 Resolutions in Writing (by the Directors or Shareholders)
- 4819 Notice of Meeting (To the Directors or Shareholders)
- 4826 Letter (Share Subscription)
- 4828 Letter of Resignation (By A Director)
- 4830 Waiver of Notice (By a Director or Shareholder)
- 4832 Consent to Hold a Meeting by Telephone

Sole Shareholder / Sole Director

- 4840 Annual Resolutions of Sole Director
- 4842 Annual Resolutions of Sole Shareholder
- 4844 Election of Officer(s)
- 4846 Resolutions (Standard Form)

ADDITIONAL CLAUSES FOR CONTRACTS

- 4890 "For a Company to Be Incorporated"
- 4900 "Shotgun" (Between 2 Shareholders)
- 4901 Shares in Escrow
- 4902 Arbitration
- 4904 Balance of Sale Price
- 4905 Reserve of the Right of Ownership
- 4906 Mandatary (Sale Of Shares Agreement)
- 4908 Personal Suretyship
- 4910 Lease Renewal Option
- 4914 Non-Competition (Seller vs Buyer)
- 4916 Non-Competition (Shareholder or Partner)

GENERAL DOCUMENTATION

- 5002 Tender-Contract (Goods/Materials)
- 5003 Tender-Contract (Service/Work)
- 5004 Purchase Order and Invoice
- 5006 Standard Clauses (Purchase Order And Invoice)
- 5012 Work Sheet
- 5014 Credit Account Application
- 5016 Credit Experience List Form
- 5020 Fax Cover Page (With Confidentiality Clause)

REAL ESTATE

- 5401 Formal Notice (For Residential Rent Arrears)
- 5402 Formal Notice (For Commercial Rent Arrears)
- 5404 Formal Notice (For Latent Defects)
- 5406 Formal Notice (For Damages)
- 5408 Letter to Residential Tenant (Rent Increase)
- 5410 Letter to Commercial Tenant (Rent Increase)
- 5416 Letter to the City (Property Inquiry)

JUDICIARY

- 5602 Declaration of Garnishee (Employer)
- 5640 Affidavit from Witness (Signing Of Contract)

LABOUR

- 6200 Job Application Form
- 6201 Job Confirmation Letter
- 6202 Undertaking Not to Solicit Clients
- 6204 Undertaking of Confidentiality
- 6206 Undertaking Not to Compete
- 6208 Notice of Suspension (Disciplinary Measure)
- 6210 Notice of Termination of Employment (Layoff)
- 6211 Notice of Termination of Employment (Dismissal)
- 6212 Letter from Employer (Confirming Resignation)
- 6214 Letter of Resignation (By An Employee)

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Testimonies of Jurifax Clients

"Yesterday, I ordered a contract for services which is extremely well drafted and very complete. The explanatory notes found in the user guide provide an excellent checklist! I recommend this site to all legal advisors!"

Hélène Maillette, attorney, Chambly QC, Canada

"Excellent purchase value compared to similar products available in France (very few). The Jurifax solution fully satisfied me."

Gilbert Estavoyer, COO, Estavoyer SA, Chatou, France

"This is the first time that I ordered anything from Jurifax. You had exactly what I needed."

A. Savicki, Pawtucket, Rhode Island, USA

"The Jurifax products are good, indeed even very good."

B. Caire, Arles, France

"Our company has purchased several products from Jurifax and have been consistently surprised at your superior service and the quality of your products. Jurifax products have offered our small business a simple and inexpensive way to legally protect ourselves. Your service is so easy to use - I tell everyone I know in business about you! Keep up the great work."

Kerri Groves, Client Connect Plus, Burnaby, British Columbia, Canada

"I already purchased both the internet use and e-mail policy and they are terrific."

Robert Turchan, Pride Collision, Santa Clarita, Californie USA

"Thanks for the contract! Your service is exceptional. Jurifax is one of the best products I have used on the Net."

Louis Conrad, Publicim, Montreal, Canada

"You really have very good contracts and are very fast to reply (very good service). Congratulation. More companies like yours are needed in this cyberspace."

M.H., Rochester, MI, USA

"I am working in the marketing and customer service field. As far as I am concerned, I have rarely seen a company with such a swift and courteous reply to its customers' queries. I have recommended your site to some of my clients. Should I have this opportunity again, I will be glad to do so and promote the quality of both your products and your customer service."

Jean-François Lavigne, Vercasso Web Design, Montreal, Canada

"I accidentally discovered your Web site and I must congratulate you for it. It is "clean cut", well built, easy to navigate, rapidly downloaded, your products are interesting (for business people like me) and your marketing is excellent. In a word: BRAVO!"

Hélène Fisher, Ariane Information, St-Luc, Canada

"Let me congratulate you for your prompt quality service."

Bernard Laquais, Pierre FABRE SA, Castres, France

"We purchased your computing contract services agreement and are very satisfied with it. Thanks for making this service available to small business."

K.G., British Columbia, Canada

"I think that your site is great, and moreover very helpful."

S.R.

"I'm finding the contracts very helpful. While I need to make numerous changes to conform to my client's needs and state contract and trade secret laws, the contracts do an excellent job of identifying all the technical issues and breaking out the nature of the myriad of Internet Website services. The contracts are very useful in getting my client to understand just how complicated and important Website services can be and how picking a competent provider of services is critical to his business. Thanks again."

B.S., Attorney, Illinois, USA

"We have just purchased one of your documents and like many others that we already have, we are fully satisfied."

Isabelle Plante, Administrative Assistant, Cossette Interactif, Montreal, Canada

"Having consulted the documentation you have sent me, may I say that I am very pleased with your products. Be assured that our company will transmit your details to anyone who will in the future require that type of service."

Daniel Robert, PDG, Médicon inc., Marieville, Canada

"I have bought some of your products on the Internet... and I must say that I am very pleased with the results. I also want to congratulate you for the quality of your on-line service."

Stéphane Lajoie, Director General, Agricom, Alma, Canada

"First of all let me congratulate you for your website which is clear, simple and informational. I already found part of my happiness there."

Jean-Yves Dumont, Solvay Business School, Bruxelles, Belgique

"Very, very interesting and mostly well thought-out and useful."

M.M., France

"You offer a good quality service, very practical, quick, and affordable. Thank you."

G.D.L. , France

"I ordered many contracts from you. I found them to be very helpful. Congratulations for your imagination and efficiency."

Christian Navarre, NCD A Consultants Ltd

"... I think your concept is wonderful. I became familiar with your products two years ago thanks to an advertisement you sent by fax. I have used your services and was satisfied."

Stéphane Courchesne, Gatineau, Canada

"Your service is a blessing for small businesses."

Warren Lampitt, Gretmar Communications Inc., Timmins, Canada

"I wish to congratulate you for the design of your Web site and for the quality of your products."

Michel Bilodeau, President, DirectVox/Stratos Multimedia, Montreal, Canada

"I salute your practical and simple initiative in rendering various models of legal documents available to all our Adm.A, and CMC colleagues, as well as to the small and medium sized businesses and industries. I congratulate you further for having simplified and demystified these legal documents. What is even more remarkable is that you have rendered this information available... Bravo and congratulations, and I wish you much success in this beautiful endeavor. You can rest assured that we support you."

Serge Saulnier, Vice-President and Director General, Services Conseils Intégrés

"Your service is very much appreciated by our company. Thanks to Jurifax, writing the first draft of our business documents and contracts is simplified and economical. This service... assures us instant access to models of principal documents no matter where we are. Furthermore, we save on both translation costs and delays. Thank you to your entire team."

Pierre Otis, SOFTconcept Canada inc.

